



Minnesota Board of Cosmetologist Examiners

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Minneapolis, MN 55414

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## Hair Braiding Yearly Registration Application

-MAKE A COPY OF THIS APPLICATION FOR YOUR RECORDS-

THE BCE IS ON A ONE YEAR REGISTRATION CYCLE. YOUR INITIAL REGISTRATION MAY EXPIRE IN LESS THAN ONE YEAR.

HAIR BRAIDING REGISTRATION IS EFFECTIVE JULY 1, 2008

**The following must be submitted for your application to be processed:**

- Completed Application
- \$20.00 Registration Fee (Yearly)
- 30 Hour Sanitation Course Completion Certificate

### Applicant Information

"The data which you furnish on this application will be used by the BCE to assess your qualifications for licensure. Disclosure of this information is voluntary. You are not legally required to provide this data, however if you fail to do so, the BCE may be unable to process this application. Disclosure of your Social Security Number is required by Minnesota Statutes 270C.72 and your Social Security Number may be requested by and released to the Minnesota Commissioner of Revenue. The BCE may use your Social Security Number for revenue recapture as authorized by Minnesota Statutes, Chapter 270A. After issuance of a license, all information contained in this application, except your Social Security Number, will be public information pursuant to Minnesota Statutes, Chapter 13."

Pursuant to Minnesota Statutes 604.113 and 609.535 the BCE is authorized to charge \$30.00 for any check that is returned for non-sufficient funds.

Last Name		First Name		Middle Initial
Residential Address				
City		State	Zip Code	
Date of Birth  / /	Primary Phone Number	Email Address	Social Security Number	

Check or Money Order Number: \_\_\_\_\_ Check Amount: \_\_\_\_\_  
Registration Number: \_\_\_\_\_ Date Processed: \_\_\_\_\_

## **Licensee Responsibility**

### **Renewals**

- Your registration will expire on December 31<sup>st</sup> of your one-year registration period. If you fail to renew on or before that date you will be considered expired. Additionally renewal fees may apply if you fail to renew on-time. The Board makes every effort to mail renewal notices to each registrant, but it is your obligation to renew your registration on-time.

### **Name Change**

- If you change your name, you must notify the Board immediately by completing the change of name form and providing legal documentation (marriage certificate, divorce decree, court documentation) of the name change.

### **Address Change**

- It is your obligation as a registrant to inform the Board of any address changes. The Board can process this update over the phone, fax or email. Failure to update your address will delay the registration process.

### **Cosmetology Laws and Rules**

- Copies of Cosmetology Laws and Rules are available from the Minnesota Bookstore at 651-297-3000 or [www.leg.state.mn.us](http://www.leg.state.mn.us)

## **CERTIFICATION OF APPLICANT**

*I certify that the information submitted with this application is true and correct. I also certify that this document has not been altered or changed in any manner from the form adopted by the Board of Cosmetologist Examiners.*

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Signature of Applicant

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Date